

STEPS TO TAKE IF YOU EXPERIENCE SEXUAL MISCONDUCT



SEXUAL MISCONDUCT AND TITLE IX:

Campus Resource Guide for Students, Faculty and Staff

Coppin State University

Is committed to maintaining an academic and working environment where all individuals feel safe and are free to develop intellectually, professionally, and socially. In accordance with Title IX, Coppin State University strictly prohibits any acts of sexual misconduct by students, faculty or staff.

Sexual misconduct includes incidents of sexual assault and sexual harassment. This encompasses incidents of rape, sexual battery, sexual abuse, sexual coercion, gender-based harassment and stalking.

Please see the University's and University System of Maryland (USM) policies related to sexual assault and sexual harassment for definitions of terms and additional information. The University's policy is available on the University website at Title IX Compliance (www.Coppin.edu/HR Title9)

You have the right to determine what course of action to take. Your health and safety are primary importance. Twenty four hour assistance is available on campus and in the local area surrounding the campus.

- Immediately after an incident, get to a safe place.
- If you are in immediate danger or seriously injured, you should call **CSU's Police at 410-951-3911** or call **Local law enforcement at 911.**
- Seek medical attention regardless of the decision to report the incident to campus law enforcement officials. It is important to take care of your physical and emotional needs.
- Preserve any evidence (e.g., clothing, bedding, phone/text messages, Photos, no bathing, washing hands or mouth, urinating or etc.) that may assist with a criminal prosecution or University's investigation.
- Seek confidential medical treatment from the University's Community Health Center, (410-951-4188). The University's police are available to transport you to a local medical facility when the University's Health Center is closed.

- Seek confidential counseling and support services through the University's Center for Counseling and Student Development at 410-951-3939 or off campus for everyone at Turn Around Domestic Violence Center and Services Baltimore City, (410-377-8111). <http://www.turnaroundinc.org>
- Report the incident to a designated campus resource so immediate action can be taken to address the incident.

CSU is committed to taking immediate and effective steps to promptly investigate all incidents of sexual misconduct, to determine what occurred and take any necessary steps to eliminate sexual misconduct, prevent its recurrence, and address its effects on the campus.

Retaliation against an individual who reports an incident of sexual misconduct is strictly prohibited. Any acts of retaliation should be reported immediately.

WHAT RESOURCES ARE AVAILABLE?

Where to Report Sexual Misconduct

Title IX Coordinator
Office of Human Resources
410-951-3666
TitleIXCoordinator@Coppin.edu

Division of Student Affairs
410-951-3933
StudentAffairs@coppin.edu

CSU's Campus Police
410-951-3900

Center for Counseling and Student Development
410-951-3939
CAPS@coppin.edu

Community Health Center
410-951-4188

Office of Resident Life
410-951-6399

Other Resources

Coppin State University's Web Site
www.coppin.edu

Turn Around Domestic Violence Center and Services
410-377-8111

House of Ruth
410-889-7884

Mercy Medical Center
410-322-9494

LGBTQ Community Resources
<http://www.hrc.org/resources/entry/sexual-assault-and-the-lgbt-community>

If you decide to report the incident, please know that:

You have the option to file a criminal report with Public Safety and an internal report with the University's Title IX coordinator at the same time.

You may request that the information you report remain confidential. Confidentiality can only be guaranteed when you report the incident to counseling or health care personnel (e.g., the Counseling Center or Health Center). When a report is made through another campus resource, every effort will be made to honor your request for confidentiality, and information will only be shared with those who need to know.

The University will implement appropriate interim measures required to protect you in the academic or working environment (e.g., changing your classes, changing your housing assignments, etc.).

WHAT SHOULD I DO IF SOMEONE REPORTS SEXUAL MISCONDUCT TO ME?

WHO IS REQUIRED TO REPORT?

Sexual Harassment: Any individual who obtains knowledge of an incident of sexual harassment is required to report the incident in accordance with the University's Sexual Harassment Policy.

Sexual Assault: All Campus faculty and staff are required to report incidents of sexual assault.

A Responsible Employee is required to report Sexual Assault or Harassment. These individuals include, but are not limited to:

- Campus Security
- Athletic Coaches
- Student Affairs Personnel
- Residence Life Personnel (e.g., RDs, RAs, etc.)
- Provosts/Assistant Provosts
- Vice Presidents/Assistant Vice Presidents
- Deans/Assistant Deans
- Department Chairs

If someone reports an incident of sexual misconduct to you, it is important for you to provide a safe and comforting environment for the individual. Once an individual begins to share information with you regarding an incident of sexual misconduct, you should do the following:

- Advise the individual of any obligation you have to report the information being shared.
- Encourage the individual to immediately seek medical and/or counseling services.
- Inform the individual that there are several resources available to support him/her through this process.
- Tear this card at the perforation. Keep this half of the card, and give the other half to the person reporting sexual misconduct.
- Advise the individual of his/her ability to report the incident to a designated campus resource or to local law enforcement.
- Advise the individual that retaliation for reporting an incident or sexual misconduct is prohibited.