

Payment Policy

Coppin State University offers students the option to establish a financial payment arrangement to pay their tuition cost at a later date. The payment terms and due date are arranged per consultation with the Bursar/Student Accounts Office. This agreement is subjected to a non-refundable fee. For questions regarding this financial arrangement, please contact the Bursar/Student Accounts Office at (410) 951-3677 for additional assistance.

ONLY STUDENTS ENROLLING FOR THE CURRENT SEMESTER MAY PARTICIPATE IN THE TUITION PAY PLAN (Prior semester balances are not permitted).

Veterans are subject to the same payment requirements as non-veteran students. All checks and money orders should be made payable to Coppin State University for the exact amount of the charges. To ensure proper credit, students must write their student ID number on all checks and money orders submitted to the University.

All previous balances must be paid prior to registration for the following academic semester(s).

A non-refundable application fee must accompany the application for admission. This fee will not affect student's charges. Each accepted applicant must pay a nonrefundable acceptance fee of \$50.

Tuition and fees for all students, including those whose tuition has been deferred, become an obligation in accordance with the provisions of the University's Charge Reduction & Refund Policy. This financial obligation is between the student and the University. All bills/statements are sent to the student via email to their CSU email account. It is the student's responsibility to forward this bill/statement to a parent or other responsible party. The University reserves the right to cancel classes, assess late settlement and/or late registration fees if the student fails to make payments of any indebtedness to the University when payment is due.

All students are responsible for all charges incurred for the semesters in which they enroll. Any student who withdraws (from the University or a course) must withdraw in accordance with the policies and procedures set forth by the University's Office of Records and Registration in order to have charges adjusted or not be held liable for charges. Students must complete and sign an official drop from at the Office of Records and Registration before the official start date of the semester to avoid being charged full tuition and fees.

If a student does not adhere to the proper withdrawal procedures, the student forfeits the right to any adjustment and waiver of a liability to the University. Refer to charge reduction schedule in this booklet. If a student's account becomes delinquent, the University will pursue collection of all outstanding balances under regulations of the State of Maryland. Accounts not paid to the University will be referred to the State Of Maryland's Central Collection Unit (CCU) for possible legal action. The student is liable for the outstanding balance and collections costs in an amount approximately equal to 17% of the unpaid balance. The student's credit rating will be affected.

The student is responsible for payment of tuition and fee charges for the course(s) in which he/she is enrolled regardless of whether he/she attends the course(s).